

Newsletter

Public Buildings Enhanced Energy Efficiency Program for local governments

Fall 2011

PBEEEP
Local Government

Follow the links below to the PBEEEP site:

➤ [General Information on PBEEEP](#)

➤ [Program Launch Information](#)

➤ [Information for Local Governments](#)

➤ [Information for Providers/Contractors/Consultants](#)

➤ [Information for Utilities](#)

PBEEEP Contacts:

Christie Traczyk
612.335.2651
ctraczyk@mncee.org

Mark Hancock
612.335.5861
mhancock@mncee.org

www.PBEEEP.org/local
PBEEEPlocal@mncee.org

PBEEEP for Local Governments Launching

The State Dept. of Commerce and CEE have been working on final development phase activities in preparation for launch.

Participation for Providers:

How to participate?

- **RFP for Providers has been issued via the MN State Register (Link to RFP).** The RFP (formerly referred to as RFQ) will develop a **Master Contracts Program for Engineer Firm Participation in PBEEEP.** Firms interested in becoming PBEEEP Providers will be required to participate in a Master Contract Program with the State. Master Contract Programs are set up using a formal RFP process. Your firm will be required to respond to the RFP, meet the requirements for participating in the Master Contracts Program and PBEEEP, and then enter into a Master Contract with the State.
- **The Master Contracts Program is currently being developed.** Starting as early as this spring, PBEEEP Providers will begin competitive bidding on project RFPs.

Defining a PBEEEP Provider:

- Firm with experience and expertise that includes the following professional and technical services on a variety of equipment, systems, and building types:
 - ✓ Recommissioning, retrofit, commissioning, and new design projects that included the application of data logging and trending, spreadsheet calculations, and energy modeling
 - ✓ Project implementation oversight, management, and verification activities
 - ✓ Specialized skills including envelope investigation, small buildings equipment and systems, alternative energy technologies or customized HVAC systems, etc.
- Contractors/consulting firms, such as mechanical and controls contractors, involved in implementation of PBEEEP measures, do not require a Master Contract with the State in order to participate in PBEEEP. Refer to www.pbееep.org/local/provider/ for more information.

PBEEEP Project Framework



Participation for Local Governments:

How to prepare?

- Update your B3 account in the next 1-2 months with 12-24 months of recent utility data (www.mnbenchmarking.com)
- Contact PBEEEP to express your local government's interest in participating. We will be identifying the first round of project candidates from local governments that have expressed interest in the program.

How to apply?

- PBEEEP will post the program application as soon as **December** at www.pbееep.org/local/ (a communication will be sent out once the application is available). Download and complete the application electronically and submit to PBEEEP@mncee.org
- Eligibility: must be Local Government owned/operated facilities
PBEEEP projects follow a framework that centers on completing a comprehensive energy study that will produce energy use and cost reduction recommendations (only energy measures are eligible in PBEEEP)

What happens next?

- Once your application is received, PBEEEP will notify the application contact and begin reviewing the information supplied. This review will determine when the project would start and which buildings will enter the first phase (Screening Phase). The program implementation plan is to ramp activities throughout the year so the initial number of project starts will be limited.
- PBEEEP will then work with your technical and business staff to overview the program, assist your organization in working through the necessary paperwork to authorize the project (including an agreement for participation and cost-sharing), and begin to prepare the RFP for the Screening Phase. Depending on the anticipated project start date and the needs of your local government, this step could take a couple of weeks to a couple of months.